Logging in

- Access the platform from ThinkMarkets Client Portal
- Environment
  - Please ensure that Demo or Live is selected as appropriate before logging in
- Create a Demo or Live account if required by clicking the bottom button
Overview

- A choice of the Markets or Trade view is selected via icons in the left-hand sidebar.
- The current selected instrument is always displayed in the active chart (outlined in blue) and can be changed by:
  - Searching for a new instrument
  - An instrument selection via the Markets view
  - Clicking an instrument in the Watchlist or selecting a row in the Position grid
- The selected instrument will also be highlighted in the Watchlist and Positions grid if applicable.
- Live chat is always available via a dedicated icon at the bottom of the left-hand sidebar.
- The user guide is displayed via the ? icon in the left sidebar.
Overview

- The base currency of the active account is indicated via the flag displayed in the masthead – click to switch between multiple accounts if the user has these set up, or to change the environment.
- Access platform Settings via the cogwheel icon.
- The blue button labelled Switch to Real Money visible here and at the bottom of the Account panel will support switching to Live trading or completing Live onboarding for a demo user as appropriate.
- Right-hand sidebar icons will launch instrument-specific components:
  - Trade ticket
  - Information
  - News
Managing Accounts and Funds

- The blue button displayed when the flag icon on the masthead is clicked - and also visible at the bottom of the Account panel - will directly support depositing funds for a Live user via ThinkPortal.
- There is also support to switch between accounts and create a new account.
- The Reports section will open ThinkPortal and support the display of relevant documents for a trading account (including a history of fund transactions).
- The Manage Funds menu option will also open ThinkPortal and allow other related actions such as withdrawing or moving money between accounts.
Watchlist

- Tapping the Instrument label in the first column rearranges the list order by:
  - Ascending
  - Descending
  - Custom
- For every instrument we show:
  - Symbol
  - Description
  - Bid/Ask prices and the spread
  - Low and High prices for the day
- The Buy/Sell buttons flash in green/red colour every time there is a price change
  - Green color flash indicating the price has moved up
  - Red color flash indicating the price has moved down
- Clicking the price for an instrument will launch the relevant trade ticket with the correct side set
Watchlist

- Multiple watchlists are supported and selected via the dropdown menu selector.
- A new watchlist can be added by clicking the + Create Watchlist button and inputting a unique name for the new watchlist.
- Up to 10 watchlists of 50 instruments can be saved for each account.
- New instruments can be added to a watchlist via the Add Instrument button at the bottom of each watchlist, or anywhere in the platform the ⭐ icon is displayed including:
  - Search in the Trade or Markets view
  - Information panel
  - Instrument lists in the Markets view
Watchlist

- Tap the pencil icon in the top left corner of a watchlist to edit its contents
  - *Single or multiple instruments in the watchlist can be moved between lists or removed*
  - *Use the grab handles to drag instruments and rearrange the watchlist contents*
- Tap the pencil icon next to a named watchlist in the dropdown selector to edit the watchlist name or delete it
Search

- Search for an instrument by clicking in the Search box in either the Trading or Market views
- A history of recent searches during the current session is displayed
- Users can either search by entering the instrument's name in the text field or selecting an asset class to view all available instruments
  - These can be combined to display a list of instruments that match any text entered and a selected asset class
- Selecting an instrument via Search will update the active chart and any other instrument-specific content displayed in the platform (and open the Info panel if coming from the Markets view)
The same Search screen is accessed via the Add Instrument option in the watchlist.

The ★ icon indicates if an instrument is already included in a watchlist (hover over the icon to view which ones).

Click the ★ icon to add or remove the instrument from individual watchlists, or create an entirely new watchlist.
Account Balance

- The Account Balance panel sits at the bottom of the watchlist and can be collapsed and expanded via the chevron to show more or less details including:
  - Cash Balance
  - Equity
  - Profit/loss
  - Margin value
  - Available Margin
  - Margin Level %

- The panel can also be detached by clicking the undock icon – please note that this setting will not be saved for the next session
Charts

- The chart layout can be set via the icon and the active chart is indicated via a blue outline which can be moved by simply clicking on a different chart.
  - The active chart determines which instrument is displayed in any context sensitive action like launching the trade ticket via its icon; and represents the chart that will be updated by a new instrument selection.
- The active chart also represents the chart that chart actions and icons in the menu bar will affect and include from left to right:
  - Drawing tools / Crosshairs / Grid layout / Time period / Chart type / Chart studies / Chart Settings

The instrument and time period for each chart are clearly indicated in each chart towards the top left and right corners respectively.
Charts

- The 📈 icon will maximise a chart and then return to the grid view with a subsequent click.
- Clicking the ✗ icon clears a chart of active Studies and the instrument plus allows a new instrument to be selected.
- The + and - zoom buttons are always visible if this preferred to using the mouse wheel.
- The active chart instrument and the current bid and ask prices are displayed to the right of the chart grid title bar and clicking the price for an instrument will launch the relevant trade ticket with the correct side set.
- The chart window can be detached via the undock button which supports chart display across multiple monitors – please note that the child window content will not be saved when logging out of a session.
The Trade ticket can be launched from multiple places in the platform wherever a live price is displayed including:

- Buy / Sell buttons in the Watchlist
- Buy / Sell buttons for the active chart
- Buy / Sell buttons in the Info panel
- Buy / Sell buttons in the News panel
- Buy / Sell buttons in the instrument lists displayed on the Markets view

- Streaming prices displayed at the top of the grid layout for the active chart
  - Clicking the button in the right sidebar of the Trading view
  - Click this again to close the ticket
  - Click the icon to add an order or position from the Positions grid

- The ticket can be undocked by clicking the undock button in the top right corner
Trade ticket

- The ticket can be undocked by clicking the undock button in the top right corner.
- The ticket will launch preset to the active instrument and side (if applicable) and will update with subsequent instrument changes made in the platform.
- The ticket will launch preset to a Market order type, and the user is free to change this from a choice of Market, Limit and Stop orders in the dropdown selector.
- Quantity can be set to Lots or Amount in the platform Settings and the last used quantity will be preset in the trade ticket for each instrument - this can be modified by the user directly in the Quantity field and changed via the + and - ticker buttons.
- A Pip Cost is calculated and displayed for the selected order.
When a Limit or Stop order type is selected, the ticket will display additional price and expiry fields which must be set:

- The order price can be directly entered in the price field, or the ticker buttons used.
- The reset icon in the price field will replace the current price with the market price.
- The order expiry will default to GTC (Good Till Cancel) and may also be set via the dropdown selector to Day, Week or Month.
- Clicking the calendar icon allows a custom date to be selected.
Trade ticket

- The Margin Usage indicator displays the margin requirements for the order in context of total available margin for the trading account
  - When there are insufficient funds, or any other errors in the ticket, an inline error will highlight the issue and the Confirm button will be greyed out
- Click the Confirm button in the bottom right to send the trade ticket
- A confirmation of the order details will be displayed before the Place Order button is clicked to send the order for placement or execution
  - Or click Edit to amend the trade details
Trade ticket

- Click the slider to enable Stop Loss and Take Profit orders to be placed alongside an entry order or position.
- This slider is always defaulted to off when a new trade ticket is opened – once activated, the last used Stop Loss and Take Profit orders for that instrument will be activated automatically (including which order(s) and by what pip offset).
- Enter a price of click any price ticker button to activate the related order, while clicking in the price field directly will display the X to remove a Stop Loss or Take Profit order.
- The default pip offset used is 30 and this will be overwritten once the price level of either order is manually changed via entering a price directly in the field or using the price ticker buttons.
- The potential profit and loss if the placed orders execute are also displayed under each.
The Positions grid is always visible in the Trading view and displays Open and Closed Positions or Pending Orders depending on which tab is selected by the user. The number in parentheses after each tab heading shows the number of positions or orders in each grid - note that this reflects the selected time period in the Closed Positions. The Search box will filter and display matches in the displayed grid to help find specific positions or orders quickly.
## Positions grid overview

- Click the column heading in a grid to activate sorting by that value if applicable:
  - First click will sort ascending order and second descending
- Drag and drop column heading to rearrange these
- Click the Chart Settings cog to open the column picker which supports column headings being dragged to or from the column chooser to add or remove a particular column from the grid

Any changes made to the grid layouts will be saved automatically
In the Open Positions and Pending Orders tabs, where there are multiple positions or orders in the same instrument, these are grouped together under a summary row which can be expanded or collapsed via the chevron to the far left of the row.

The icon in the Open Positions and Pending Orders tabs launches the trade ticket set to the active instrument.

The Take Profit and Stop Loss columns will display the price of an active order if the related order has been set.

Click on the + button in the respective column to launch the related order ticket which supports adding, removing or amending these orders.
Open Positions and Pending Orders grid tabs

- The \( \text{\textbf{\textcolor{red}{X}}} \) icon will close or cancel the selected position or order in the grid as appropriate
  - This action can be applied to individual positions or orders, to all those grouped under an instrument summary row, or to all open positions or active orders across the entire account by clicking the same icon to the right of the grid in the column heading row
- Click the \( \text{\textbf{\textcolor{gray}{?}}} \) icon to access additional menu options in each tab
  - Market information will launch the Info panel displaying instrument specific information
  - Position and Order Details will launch the Info panel displaying position or order specific information for the selected row
  - Set Take Profit / Stop Loss will launch the related order ticket for Open Positions
  - Modify Order option will launch the ticket to support Pending Order modification
Closed Positions grid tab

- The Closed Positions tab defaults to show positions closed TODAY at the start of every session.
- This can be changed to via the dropdown selector tab which will display all relevant positions and update the number in parenthesis after the tab heading.
- For every row it shows:
  - Price at which the position was opened
  - Price at which the position was closed
  - Profit / Loss
- Click on the icon to display further details for a selected Closed Position.
This ticket is launched via the icon in the Open Position tab in the Positions grid.
Where multiple positions in the same instrument are to be closed, the ticket will summarise the total position details and the user must click the Close Positions button to confirm.
For an individual position, the ticket will default to close the entire position quantity.
- Amend this value via the ticker buttons or directly entering a number to only close the indicated quantity and leave the remainder as an open position.
Modify Order ticket

- This ticket is launched via the icon in the Pending Orders tab in the Positions grid
- The order type, side and quantity are fixed – cancel the order and enter a new one to change these parameters
- Use this ticket to amend the price of an active Limit or Stop order
- It also allows the expiry date to be amended
- The Stop Loss and Take Profit related orders can be added, removed or modified via this ticket too
- Click the Modify button to confirm changes
Information panel

- This panel is launched via the icon to the right-hand side of the Trading view for the active instrument – clicking this again will close the panel.
- It is also launched when selecting an instrument via the Markets view or via menu options in the Positions grid.
- Changing the instrument in the active chart will also update this panel so it will follow selections made in the Watchlist and Positions grid.
- Live prices are displayed at the top of the panel and clicking either of these will launch the trade ticket.
- The icon supports adding or removing the instrument from a watchlist.
- Market Information provides details related to the trading contract for the instrument.
- The chevrons allow each section of the panel to be expanded and collapsed so that relevant Order and Position details are also displayed.
- Where an individual position or order is selected via the Positions grid, details for just this will be displayed under the relevant section; otherwise, these sections will provide a summary across all positions and orders where applicable.
This panel is launched via the icon to the right-hand side of the Trading view for the active instrument – clicking this again will close the panel.

- Changing the instrument in the active chart will also update this panel so it will follow selections made in the Watchlist and Positions grid.
- Live prices are displayed at the top of the panel and clicking either of these will launch the trade ticket.
- The icon supports adding or removing the instrument from a watchlist.
- Relevant News stories from the last few days are displayed and clicking a headline will display the full story as a popup.
Markets view

- The Markets view retains the Trading view Search feature and adds browsable instrument lists complete with streaming prices to help find trading opportunities.
- Click on a price to trade, the 🌟 offers watchlist management and clicking elsewhere on an instrument will switch to the Trading view with relevant information displayed.
- The Risers, Fallers and Most Volatile instrument lists update every minute and will display streaming prices.
- Further filtering of instrument lists is possible via the dropdown menus which change according to the selected list. For example:
  - *Time period and asset class can be selected for Risers and Fallers*
  - *Share CFDs support Currency, Sector and Exchange Country filters*
Markets view

- The News panel displays a wide range of stories – click on a headline to open the full story
- The menu in the top right can be changed to show stories only relevant to the user’s own positions or what they are following in the market via watchlists
Markets view

- The Economic Insights is a fully featured economic calendar with lots of additional trading-related information to help the user get positioned ahead of announcements.
- Search directly for an event, or filter events via priority, country and date parameters.

![Economic Insights](image)
Markets view

- Click on an event in Economic Insights to view further details and access:
  - Event chart: historic comparison of forecast vs actual numbers
  - Price chart: history of previous post-announcement price moves in related instruments
  - Volatility: range of typical post-announcement price change range in related instruments over a choice of time periods
  - Impact: detailed information regarding previous price moves after data is released in related instruments
Settings

- This panel is launched via the 🌐 icon displayed when the flag icon is clicked in the masthead to the top right of the platform.
- The Platform tab supports language and timezone changes, plus allows the user to choose how long the platform will remain inactive before automatically logging out, and enable 2-factor authentication activation.
- The Trading tab allows the user to choose between trading quantity in lots or the actual amount.
- If the user wants to change the password to login to the platform, this functionality is found under the Change Password tab.